

M-Waiver Declinations

M-110 Initial Waiver Offers

For ADHC Waiver offers only: If there are no ADHC providers in the region/area, SC needs to refer to “No ADHC Provider in the Area” procedures.

SC will:

- Mail or hand deliver the “Declining Waiver” form to the participant and/or legal representative.

NOTE: This declination must be signed by the participant and/or legal representative only.

Participant and/or legal representative will:

- Complete the form, including the date, the participant’s name, the participant’s social security number, and signature of either the participant or their legal representative and the date of the signature.

RO will:

- Review and determine if it’s a legitimate closure and also sign and date the form prior to sending it, along with the 142 closure (denial) to DMC, SCA, and Medicaid.

NOTE: If declination is not signed by participant and/or legal representative, RO must send the participant and/or legal representative the “Verification of Declination to Waiver Offer” letter. RO waits ten (10) business days and if no response, RO will proceed with closing the waiver case/offer.

M-120 Current Waiver Participants

SC will:

- Mail or hand-deliver the “Declining Waiver” form to the participant and/or legal representative.

NOTE: This declination must be signed by the participant and/or legal representative only.

Participant and/or legal representative will:

- Complete the form, including the date, the participant’s name, the participant’s social security number, and signature of either the participant or his/her legal representative with the date of the signature.

RO will:

- Review and determine if it’s a legitimate closure and also sign and date the form prior to sending it, along with the 142 closure (discharge) to DMC, SCA, and Medicaid.

NOTE: If declination is not signed by participant and/or legal representative, RO must send the participant and/or legal representative the “Verification of Declination of Waiver Services” letter. RO waits ten (10) business days and if no response, RO will proceed with closing the waiver case.